

**Tatar Podiatry Group**  
**5701 Centre Avenue Suite L-1**  
**Pittsburgh, PA 15206**  
**412-361-3668 412-361-4207 FAX**  
[www.tatarpodiatrygroup.com](http://www.tatarpodiatrygroup.com)

Dear Valued Patient:

Tatar Podiatry Group wishes to provide you with the best care and service during your appointment. We hope the following information will help to prepare you for your visit. **Please fill out these forms prior to your scheduled appointment and bring these forms with you. USE BLACK INK. NO PENCIL PLEASE.**

**It is very important that you hand carry all films and reports of any diagnostic testing that you have undergone over the past 1 year for your present podiatric problem. These may include X-rays, MRI, CT bone scan, etc.**

To ensure proper handling of your account, we may ask that you have your insurance cards available at each office visit. Please keep us informed of any changes that may occur in your address, insurance coverage or medical history.

**IF YOU HAVE ANY INSURANCE THAT REQUIRES A REFERRAL TO COME TO OUR OFFICE, YOU WILL NEED:**

1. To contact your PCP to request a referral for your pending appointment.
2. It is your responsibility to assure that your referral has been sent to us and is in place for your visit.
3. **PLEASE BE ADVISED THAT IF YOU ARRIVE FOR YOUR APPOINTMENT AND WE DO NOT HAVE YOUR REFERRAL ON FILE, YOUR APPOINTMENT WILL BE RESCHEDULED.**
4. Your current insurance card

Our office is located in the Essex House Apartment building. Parking is available in the parking lot entrance from **Baum Boulevard**. Please park in the leased parking spot numbers 2, 3 or 34. The signage says "Tatar Podiatry Group." You may also park in any other non-leased spot. Please try to arrive 15 minutes before your appointment.

Enter the main doors of the building and go through the glass door on the far right. Follow the hallway to the last door on the right. This is Suite L-1.

If you enter the building off of **Centre Avenue**, use the glass door on the left and follow the hallway to the end. You will walk up a flight of stairs and the office will be on the left at the top of the stairs.

Please bring the following information with you:

1. Your drivers' license or picture identification card
2. Your current insurance card
3. Be prepared to pay your co-payment, if applicable
4. A list of any medications that you are currently taking

We look forward to seeing you and addressing your health care needs. If you need to reschedule or cancel your appointment, please call us 24 hours prior to your scheduled appointment at 412-361-3668. If you arrive 15 minutes after your appointment, you will need to reschedule.

*Thank you*

## Tatar Podiatry Group